

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

SUPPLIES AND MATERIALS FOR PRINTING PRESS / PRINT SHOP (BAO)

Purchase Request No. 2024-01-0075
Approved Budget for the Contract: <u>P 988,250.00</u>

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of <u>Supplies and Materials for Printing Press / Print Shop (BAO)</u> to apply the sum of <u>Nine Hundred Eighty-Eight Thousand and Two Hundred Fifty Pesos Only (£ 988,250.00) inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:</u>

Qty.	Unit	ITEM/S DESCRIPTION	
		Paper Supplies	
30	box	Bond Paper - Long 24 sub (Hard Copy)	
30	box	Bond Paper - Short 24 sub (Hard Copy)	
50	box	Bond Paper - A4 70gsm	
20	box	Bond Paper - Long 70gsm	
20	box	Bond Paper - Short 70gsm	
90	reams	Carbonless 8.5 x 11 White Top	
90	reams	Carbonless 8.5 x 11 Yellow CFB	
90	reams	Carbonless 8.5 x 11 Green CF	
90	reams	Carbonless 8.5 x 11 Blue CFB	
90	reams	Carbonless 8.5 x 11 Pink CF	
90	reams	Carbonless 8.5 x 13 White Top	
90	reams	Carbonless 8.5 x 13 Yellow CFB	
90	reams	Carbonless 8.5 x 13 Blue CFB	
90	reams	Carbonless 8.5 x 13 Blue CF	
90	reams	Carbonless 8.5 x 13 Pink CF	
50	reams	Kromekote 189 (26 x 40)	
30	reams	Vellum US 120 (22.5 x 28.5)	

The quotation must be submitted (can also be send thru email at the contact details listed below) or to the
Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli
Building, and shall be received by the Committee.

E-mail: slsuprocurement2021@gmail.com

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Head Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



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REQUEST FOR QUOTATION

COMPANY NAME: ADDRESS :			——————————————————————————————————————	2022 04 0075	
			PR No.:	2023-01-0075	
TEL. NO./FAX	K NO. :		TIN No.:		
Plear n	se quote your lo	west price on the item(s) listed below, subject to the Terms & Conditions stated in the return envelope attached herewith to the Procure	below and submit your quotation duly sign ement office.	ed by your representative not la	
TERMS and COI					
		ten or legibility written.			
 Delivery period Administration 		upon conforme of the approved Purchase Order (P.O). cc. 69 of the Revised IRR-RA 1984 shall be imposed for non-			
delivery withou	The state of the s				
3. Warranty sh					
		n date of acceptance by the end-user. eriod of sixty (60) calendar days.	MARIDEL C. ZAB	MARIDEL C. ZABELLA Head, Procurement Office	
		t updated documents yearly such as G-EPS Resgistration,	Head, Procuremen		
		nit, DTI, Bank Name/Account and Branch for evaluation of the			
		ission of the quotation. The specifications showing products certification, if applicable.			
		r each items being offered.			
		g for this procurement is <u>PHP 988,250.00</u>			
tem# Qt	y. Unit	ITEM/S DESCRIPTION	Unit P	rice Total Cost	
		Paper Supplies			
30) box	Bond Paper - Long 24 sub (Hard Copy)			
30) box	Bond Paper - Short 24 sub (Hard Copy)			
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90		Carbonless 8.5 x 11 White Top			
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Source of Fu		Warranty:			
Delivery Perio			Price Valid		
The state of the s		ted your Genaral Conditions, We quote you on the Item(s) at prices note above. If the sp	ace of providec on the Delivery Period, Warra	nty & Price Validity are left blank,	
ons that I concur	w, the terms & C	onditions specified by SLSU Procurement Office.			
			Printed Name/Signature/	Date	
A DDC 1 02	F2, REV. 4		Times Hame/Signature/	o Milio	