



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon

**REQUEST FOR QUOTATION**

**SUPPLIES AND MATERIALS FOR PRINTING PRESS / PRINT SHOP (BAO)**

**Purchase Request No. 2024-01-0075**  
**Approved Budget for the Contract: ₱ 988,250.00**


The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Supplies and Materials for Printing Press / Print Shop (BAO)** to apply the sum of **Nine Hundred Eighty-Eight Thousand and Two Hundred Fifty Pesos Only (₱ 988,250.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
		Paper Supplies
30	box	Bond Paper - Long 24 sub (Hard Copy)
30	box	Bond Paper - Short 24 sub (Hard Copy)
50	box	Bond Paper - A4 70gsm
20	box	Bond Paper - Long 70gsm
20	box	Bond Paper - Short 70gsm
90	reams	Carbonless 8.5 x 11 White Top
90	reams	Carbonless 8.5 x 11 Yellow CFB
90	reams	Carbonless 8.5 x 11 Green CF
90	reams	Carbonless 8.5 x 11 Blue CFB
90	reams	Carbonless 8.5 x 11 Pink CF
90	reams	Carbonless 8.5 x 13 White Top
90	reams	Carbonless 8.5 x 13 Yellow CFB
90	reams	Carbonless 8.5 x 13 Blue CFB
90	reams	Carbonless 8.5 x 13 Blue CF
90	reams	Carbonless 8.5 x 13 Pink CF
50	reams	Kromekote 189 (26 x 40)
30	reams	Vellum US 120 (22.5 x 28.5)

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : [slsuprourement2021@gmail.com](mailto:slsuprourement2021@gmail.com)

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

  
**MARIDEL C. ZABELLA**  
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Southern Luzon State University  
Lucban, Quezon  
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